



Cannon Hill State School

Prep Parent **2026** Handbook

Nothing Without Work

*Building an inclusive
learning community
where everyone
belongs, grows and
achieves.*



Integrity Curiosity Inclusion Collaboration Growth



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Welcome to Prep at Cannon Hill State School

This is an exciting milestone for your child and family, often bringing both change and new challenges. We understand you may have many questions, and we are here to support you every step of the way. This handbook, along with our school website and, most importantly, open communication with our friendly staff, will help provide the information you need.

We extend a warm and sincere welcome to you and your child. We trust their learning journey will be positive, engaging, and well-supported by our caring school community. We look forward to partnering with you and celebrating your child's growth and achievements together.

Our Vision

Building an inclusive learning community where everyone belongs, grows and achieves.

Our Purpose

To deliver high quality education for all students; that grows their knowledge, skills, and values for success now and in the future.

Our Values

At CHSS we practise and promote:

Integrity- *Doing the right thing, even when no one is watching.*

Curiosity- *Being eager to learn, exploring new ideas and asking questions about the world.*

Inclusion - *Embracing and accepting what makes us different from each other, so we all feel welcome and valued.*

Collaboration- *Working together with others to achieve a common goal.*

Growth- *Continuous effort to overcome 'speed bumps' and progress in our learning.*

Important Information

School Details

Address: 845 Wynnum Road, Cannon Hill Qld 4170.

Email: admin@cannonhillss.eq.edu.au

Website: www.cannonhillss.eq.edu.au

Facebook: <https://www.facebook.com/profile.php?id=100091156008891>

School Administration Office: 3902 3333

Student Absence: Text 0429 776 430 with child's name, class, date of absence, your relationship to child and reason for absence. No emojis, images or attachments please.



Our Leadership Team:

Principal: Mr Mark Smith

Deputy Principal: Mrs Aleisha Fahey

Head of Department- Curriculum: Mrs Helen Hunter

Inclusion Coach: Mrs Tamara Wilson

Guidance Officer: Mrs Lucinda Timms



2026 Term Dates:

Term 1: Tuesday 27 January to Thursday 2 April	(10 weeks)
Term 2: Monday 20 April to Friday 26 June	(10 weeks)
Term 3: Monday 13 July to Friday 18 September	(10 weeks)
Term 4: Tuesday 6 October to Friday 11 December	(10 weeks)

Student Free Day: Friday 4th September

About Prep

Prep is the first year of school and provides the foundation for your child's education. It is compulsory for Queensland children to undertake Prep prior to Year 1. Prep is a full-time program in primary schools and has a defined curriculum. Children attend Monday to Friday, during normal school hours from 8:55am to 2:55pm.

To be eligible for Prep, children must be aged 5 years by 30 June in the year they start Prep. Prep is the start of the early stage of learning which continues until Year 2. It is available in all Queensland state schools and most non-state schools offering a primary program.

Prep provides the foundation for your child's success at school by developing:

- the knowledge, understanding and skills detailed in the Australian Curriculum Foundation Year
- a positive approach to learning
- independence and confidence
- creativity and problem-solving skills
- physical abilities, including gross and fine motor skills.

In Prep, teachers support children's learning by making connections between school and their experiences at home, kindergarten or childcare.

Absences

To report your child's absence, please **send an SMS to 0429 776 430** including:

- Your child's full name
- Class
- Date of absence
- Reason for absence
- Your relationship to the child

Important: Please do not include emojis, images, or attachments, as these may prevent your message from being received.

Please notify the school **before 9:00am** on the day of your child's absence. This helps us ensure all students are safe. A reason must be provided **for every day** your child is absent. Unexplained absences are recorded on student Progress Reports.

If we do not receive notification, we will contact you via SMS. Please reply promptly so we can finalise the attendance records for the day. All reasons are recorded in OneSchool. If no reason is given, the absence will be marked as "Unexplained."



Absences Over 10 Consecutive Days:

If your child will be absent for more than 10 consecutive days (e.g. for illness or extended leave), please contact the school office to request an **Exemption Form** or download it from our website. This form must be completed and approved by the Principal.

First 8 Days of the School Year:

If your child will be absent during the first 8 school days of the year, please notify the school **in writing**. This is essential for accurate staffing and class allocations.

Assemblies

Assemblies are held at 2:15 pm every second Thursday (on odd-numbered weeks). Parents and caregivers are warmly invited to attend. Once they have settled into school, Prep students will begin attending whole-school assemblies.

Attendance

Did you know? Research shows that in Queensland, higher student attendance at school is associated, on average, with higher student achievement.

Regular school attendance will mean that your child gets a better chance at life. Your child will achieve better when they go to school all day, every school day:

- they learn better
- they make friends
- they are happier
- they have a brighter future.

Late arrival to school or early departures can also have a large impact on learning and a disruption to routines. Whenever possible, appointments should be made after school. If you have concerns about getting your child to school, please contact your classroom teacher or the school for advice or to discuss concerns. We are here to support you.

Every day counts

MOST STUDENTS ATTEND SCHOOL EVERY DAY

It's important that children are at school all day, every day

OK reasons to stay home from school

- sick
- natural disasters

It's **NOT OK** to skip school to shop, sleep in, finish an assignment, go on holidays

EVERY DAY AT SCHOOL COUNTS

Missing even 1 day can make a difference

1 day off school each fortnight = Missing more than a year of learning over 12 years

Each day's learning builds on what has been learnt before

Good attendance begins in Prep

It's where good habits begin

ATTEND ALL DAY, EVERY DAY

Each 1% increase in student attendance may relate to 2-3 NAPLAN scale score points*

What parents can do

- Promote the importance of school
- Get to know the teacher
- Go to school events
- Read the school newsletter
- Be organised at home
- Supervise homework
- Ask about your child's day
- Volunteer to help at school

Get involved in your child's school



Birthdays at School

While we understand the importance of wanting to celebrate your child's special day at school, we do ask that no food items are brought to school but suggest items like stickers or balloons might be a better option to share with the class.

Booklists

Booklists are issued towards the end of each school year and will be included in your Prep Pack, which you'll receive during the Prep Immersion sessions. Booklists can be ordered online through our supplier, School Stuff: www.schoolstuff.com.au.

In Prep, please label all books and folders. Items such as pens, pencils, glue, scissors, and colouring materials are shared classroom resources and do not need to be labelled.

To make your child's first day easier and more enjoyable, you're welcome to drop book packs off at school before the first day — allowing you to focus on those special first-day moments.

Breakfast Club

Our P&C operate a FREE Breakfast Club open to all students and parents every Tuesday and Thursday from 8.15-8.45am. Breakfast Club operates out of the undercover area and offer an array of yummy food including, cheese toasties, milk, bananas, apples, baked beans, banana bread and toast!

If you would like to volunteer your time, please head to the kitchen on Tuesday or Thursday mornings at 8am.

Building partnerships between home and school

As a parent, you play a vital role in your child's education. By getting involved in the school you can help your child make a smooth and happy start to their education.

You can do this by:

- introducing yourself to your child's teacher,
- sharing relevant information with your child's teacher,
- keeping the teacher informed of any changes that may affect your child,
- talking positively with your child about their day,
- supporting our rules and consequences involved,
- attending parent information sessions,
- reading the school newsletter,
- attending P&C meetings,
- volunteering for Breakfast club, tuckshop days and P&C events,
- volunteering to attend school excursions or participate in classroom activities.

Cannon Hill State School - Starting Strong

Thursday 22 & Friday 23 Jan
8:30-10:00am & 1:00-2:00pm

BOOK PACK DROP OFF

Make your first day back to school easier! Drop off your school supplies before the start of school. Book packs can be dropped off at outside your child's 2026 classroom. Please ensure all items are named.

Contact Us: 071 3902 3333
admin@cannonhills.qs.eq.edu.au
Visit Our Website: https://cannonhills.qs.eq.edu.au/



You can also help your child progress at school by taking these steps at home.

- Take an interest in your child’s schooling and value the importance of attending. Ask your child over dinner: ‘What new things did you do at school today?’ This will show your child that school is important to you, and you are keen to know about the great learning that is happening.
- Read aloud to your child. Reading aloud helps develop the imagination, because it allows listeners to form a picture in their minds. It also helps develop an awareness of the patterns of language.
- Provide a variety of experiences to stimulate your child’s imagination — for example, visit the zoo, park or airport.
- Play card games and board games with your child. This helps to develop mathematical, problem solving, language and social skills such as turn-taking and not always winning.
- Spend time together as a family — activities such as shopping, going to the park or working in the garden build children’s awareness and knowledge of the world around them as well as develop language skills.
- Find opportunities to write with your child. This includes making lists for grocery shopping or things to take on trips and writing letters. These opportunities build children’s awareness of vocabulary and the importance of reading and writing.
- Sing familiar songs and nursery rhymes together with your child.
- Show respect for your child’s natural curiosity. Be patient and try to find the time to answer the many questions they ask or make ways to find answers together.

Communication

We are committed to open, respectful, and positive communication with all parents and carers. Strong partnerships between schools and families play an important role in supporting your child’s learning, wellbeing, and development.

To help build these partnerships, we:

- Celebrate student achievements
- Share learning progress
- Respond promptly to concerns
- Communicate about absences
- Manage consent forms and payments
- Provide regular school updates
- Welcome your feedback and involvement

If you have a concern or query, please consult your child’s teacher in the first instance. If you require clarification or need further assistance, please contact the school office and make an appointment with one of our Leadership team. Please note that our school operates on a 48 hour response time to parent contacts.

Parents are requested not to approach any student directly. All concerns and issues must be reported to school staff and will be managed following school processes. It is important that the school has up-to-date contact details for parents / guardians, and for alternative emergency contacts in case you are unavailable. If any of your details or circumstances change, please contact the school. We also offer communication through:



- Cannon Hill State School Fortnightly Newsletter (The Bulletin)
- School website and Facebook page
- School emails and eflashes
- Parent-Teacher Interviews (Term 1 and 3)
- Report Cards (Terms 2 and 4)

To support clear and effective communication, the department has created a resource that outlines shared expectations between families and schools—what we communicate, how we do it, and when.

Find out more: [Communicating with your child's school](#)

Curriculum

Our Prep classes successfully implement the Foundation Year of the [Australian Curriculum](#). These curriculum documents provide us with knowledge and guidance to differentiate and meet the individual needs of the children while supporting your child to reach their potential.



In Prep, your child will have opportunities to learn in a variety of ways, including active learning through play-based experiences and explicit teaching approaches. They will make decisions, solve problems, develop thinking skills, collaborate with others, communicate effectively, and build a positive sense of self.

Daily Routine

This is an approximation of your Prep child's daily routine:

8:30am – 8:55am	Arrive at school, unpack bag and play in P-1 playground
8:55am	Music plays – move to classrooms
9:00am-11:00am	Morning Session
11:00am-11:25am	First Break Play
11:25am-11:35am	First Break Eating
11:35am-1:35pm	Middle Session
1:35pm-1:55pm	Second Break Play
1:55pm-2:05pm	Second Break Eating
2:05pm-2:55pm	Last Session
2:55pm	Music plays- parents wait in P-1 playground and classes will walk out to meet you

Morning Routines

A consistent morning routine helps build independence, supports organisation, and creates a calm and positive start to the day. Involve your child in creating a morning checklist and let them take responsibility for ticking off each step — it's a great way to build confidence and routine.

Students are to arrive from 8:30am, when active supervision by our staff begins. Prep students should go directly to their classroom on arrival to:

- Unpack their bag
- Put on their hat
- Play in the Prep–Year 1 playground

At 8:55am, the music plays, students move to their classroom to begin the day.





Afternoon Routines

School concludes at 2:55pm every day. Students are to be collected from the P-1 playground. Prep Teachers will walk their class out to the playground. We ask that parents wait in the P-1 playground until the bell rings at 2:55pm so as not to distract the students.

The end of the day routine involves the students packing up the classroom activities and packing their own bags, with support from both teacher and teacher aides. The door will then be opened and the children will be walked out with the teacher. After 3:05pm, any children still waiting to be collected will be taken to the office to wait. It is very important to avoid collecting your child before 2:55pm unless it is unavoidable. If your child must leave early, you will need to contact the office. Children who are being picked up early will be called to the office with their belongings after their parents have arrived at school to collect them and have signed them out at the office. Remember, early departures should be for emergencies only.

All students and families need to leave the school grounds by 3:10pm each day. Students should not be playing in play spaces or anywhere else on the school grounds after 3:10pm.

Evacuation and Lockdown Drills

To ensure student safety, we regularly practice evacuation (e.g. fire or bomb threat) and lockdown drills. Families will be notified of all drills via ePublisher and Facebook. In a real emergency, we will communicate with you as soon as possible. Please avoid calling the school during these times—our priority is keeping students and staff safe. Teachers support students throughout all drills with clear, calm guidance.

Events in Family Life

Events such as a major illness, visits by grandparents or other relatives, an accident or death of relatives, friends or pets can impact greatly upon children and may markedly affect their behaviour. It is important for home and Prep to share information that may affect your child. We would be most grateful if parents would inform the teacher of any unusual happenings.

First Day

We aim to make the first day at Prep a happy one for your child. We will be working hard to make sure that everything goes as smoothly as possible. We'll have lots of smiles, fun and laughter. Our routine will be simple and consistent, allowing the children to feel confident and happy in their new classroom.

Here are just a few hints to make the first day go smoothly:

- The school day starts at 8:55am. Please be on time.
- Be positive. Talk about new things in a happy way.
- Familiarise children with staff names.
- Don't 'sneak' away. Always tell your child when you are leaving and that you will be back at the end of the day.
- Once you have said goodbye and are leaving, please go as quickly as possible –upset children invariably settle down after that initial departure from their parent or caregiver.

TEA & TISSUES FOR PREP PARENTS/CARERS 2026

DATE Tuesday 27 Jan

Join us for a cuppa & a chat.

The first day of school is incredibly special!

Parents/Carers are welcome to come along and celebrate together after dropping their Preppie at their new classroom.

The undercover area will be open from 9:10am to 9:40am.

Cannon Hill State School - Starting Strong

Contact Us
07 3962 3333
admin@cannonhills.eq.edu.au

Visit Our Website
<https://cannonhills.eq.edu.au/>



Food at School

Water at School

We ask that all students come to school with a bottle filled with water for the day at school. Milk and juice poppers are best left for at home.

Munch and Crunch

During our first session (9:00-11:00am) of each day our classes will stop for an optional 'Munch and Crunch' break. This very short break allows students to 'refuel' with fruit or vegetables during the morning, therefore, assisting with their physical and mental performance and concentration. Foods such as cut up fruit, carrots, celery or dried fruit are great for this quick break. Yoghurts, cheese & crackers and sandwiches can all be consumed during their two other eating breaks and not eaten as a substitute to the 'Munch & Crunch' options listed.



Reducing allergens in Prep

Avoiding known allergens is important to help prevent anaphylaxis. While our school takes steps to reduce the risk of exposure to allergens, it's not possible to completely remove all allergens (such as peanuts, eggs, or insect stings) from the environment. We use a range of strategies across different areas and situations to minimise risk. As part of this, we may request that families avoid sending certain food items in lunch boxes and talk to their children about not sharing food. These requests are not food bans and cannot be enforced, but they are an important part of a broader allergy management plan. If there are any identified allergens relevant to your child's class, your classroom teacher will inform you and share any specific requests to help keep all students safe.

Lunch Breaks

There are two breaks for students at Cannon Hill State School. For both breaks, students will play and then eat. Students will be supervised for both play and eating and all prep classes will play together. Music plays to signal the end of play. Some Prep students may require support by staff during play. This support is focused around how to socialise and play appropriately and safely.



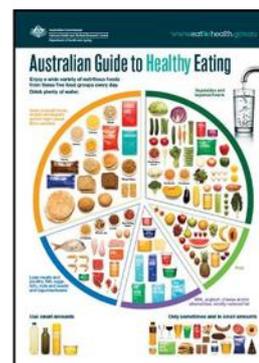
Planning a healthy lunchbox

smart CHOICES
Healthy eating at our school

So your children get the right amount of food and nutrients each day, make sure there is a wide variety of food in their lunchbox. All children, no matter what their weight, height, gender or age, need to eat from the five core food groups every day. To achieve this, include at least one food from each of the Australian Guide to Healthy Eating five core food groups in your child's lunchbox daily.

Grain (cereal) foods, mostly wholegrain and/or high cereal fibre varieties

- Wholegrain bread and bread rolls
- Wholegrain cereals
- Wholegrain pita/pocket bread
- Lavash bread
- Turkish bread
- Fruit bread
- Home-made mini pizzas
- Pasta or noodles
- Rice
- Rice cakes
- Crackers and crispbreads
- Pikelets, muffins and scones



Vegetables and legumes/beans

- Salads – tomatoes, carrots, cucumber, celery, lettuce, sprouts, corn on the cob
- Vegetables – stir-fried, corn on the cob, carrot sticks, capsicum slices, snow peas
- Reduced fat potato salad or coleslaw
- Small can of baked beans¹

Include a bottle of water in the lunchbox every day

Lean meats and poultry, fish, eggs, tofu, nuts and seeds, and legumes/beans

- Sliced cooked lean meats – lamb, ham, chicken, roast beef, turkey
- Boiled eggs
- Tuna/salmon¹
- Legumes including baked beans, chickpeas, lentils, butter beans, kidney beans¹

Milk, yoghurt, cheese and/or alternatives, mostly reduced fat²

- Reduced fat milk
- Soy milk (or other cow's milk alternative) with added calcium
- Reduced fat cheese
- Reduced fat yoghurt

Fruit

- Fresh whole fruit
- Fruit salad
- Canned fruit in natural juice
- Dried fruit (30 g serve, or 4 dried apricot halves or 1 ½ tablespoons sultanas)

¹ When using canned food, choose reduced salt where possible

² The Australian Dietary Guidelines recommend reduced fat dairy products for children over the age of two years



Health, Illness & Medication at School

While attending school every day is vital for your child's learning, illness can spread quickly in school settings where children play and learn closely together. To protect all students and staff, some medical conditions require students to be excluded from school for a period of time. *For more information on infectious diseases and required exclusion periods, refer to the [Time Out Brochure](#) available through Queensland Health.*

If Your Child Becomes Unwell at School

If your child becomes unwell or is injured at school:

- First aid will be provided.
- You or your listed emergency contact will be called if your child needs to go home.
- Children who appear unwell will be sent home to rest and recover.

If your child bumps their head, we will monitor them and notify you, even if they don't need to go home. **Please keep your contact details up to date**, including emergency contacts and changes to family situations or addresses.

Medication at School

- All medication must be accompanied by a **Consent to Administer Medication** form (different forms for short-term, routine, and emergency medications).
- Medication must be in its **original packaging** with the pharmacy label and doctor's details.
- Action Plans are required for students with medical conditions such as asthma or anaphylaxis (e.g., using puffers or Epipens).
- Forms and full information are available from the school office or on our website.

Please contact the office for support with medication requirements or to update health plans.

Late Arrivals and Early Departures

Late Arrivals

If your child arrives after 9:00am, please accompany them to the school office. After signing in, your child will receive a late slip and farewell you at the office. They will then walk independently to their classroom and hand the slip to their teacher. This process ensures accurate attendance records and supports student independence.

Early Departures

If you need to collect your child early from school, please sign them out at the school office and provide a reason for the early departure.

- Once signed out, the office will either:
- Call your child to the office, or
- Provide you with an early departure slip to take to the classroom teacher.

If you notify the office in advance (via email), we will aim to have your child ready at the office for collection at the specified time.



Molloy Rd Pick Up Zone

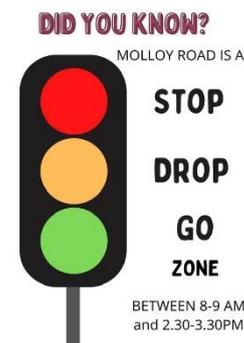
The Molloy Road entrance is a **Stop, Drop and Go** zone. Prep students are welcome to use this area **once they are feeling comfortable and confident at school**—this is typically from **Term 2 onwards**.

Please speak with your child's teacher to plan and support this transition when the time feels right. Parking is not permitted 8:00am – 9:00am, and 2:30pm-3:30pm.

How to use the Pick Up Zone:

Your child waits behind school gates under school supervision.

- Please remind your child that they need to sit and wait quietly in this area.
- Display your child's surname (given to you in your Prep Pack) clearly on your passenger sun visor.
- Keep left while queuing for Stop, Drop & Go.
- Children should enter cars from the kerb side only.
- Store bags inside the car and not in the boot.
- The driver and other passengers must stay in the car.
- Give way when exiting Stop, Drop & Go as cars may be circling.
- If you are unable to use Stop, Drop & Go area in this manner, please park your vehicle to drop or collect your child.
- The Stop, Drop & Go zone is staffed until around 3:15 pm.
- If you have not collected your child by then, they will be taken to the office to wait for you.
- If you are delayed, please phone the school so we can let your child know and avoid unnecessary worry.



Out of School Hours Care

The Outsiders Play Advocates provides convenient and affordable out of hours school care for our students. The service is located on the site at Cannon Hill State School, at the corner of Molloy Road and Princess Street. Before and After School Care is available each school day, from 6.30am to 8.45am and 2:55pm to 6pm. Children can walk straight to and from their classrooms, with Prep and Year 1 students escorted by The Outsiders staff.

A full day program of Vacation Care is available 5 days per week, from 6.30am to 6pm, on School Holidays and Student Free Days.

Their contact details are:

Phone: 0459 903 296

Email: cannonhilloshc@topa.au

Web: <https://theoutsidersplayadvocates.com/>



Parents & Citizens Association (P&C)

Parents and community members are invited to participate in the Cannon Hill State School [Parents & Citizens Association](#). The P&C meets twice a term during the school year, to discuss various school-related matters in support of the school priorities. The P&C meets twice a term during the school years and works in productive partnership with the Principal and school community to promote the interests of the school, facilitate its development and further improvement, and to achieve the best possible outcomes for students.



Parents & Citizens Association (P&C) – Schools24

The Schools24 platform is used by our school P&C to simplify the purchasing of event tickets, Crow Shirts, Tuckshop order and signing up to volunteer. Download the app and follow the sign up details to the right.

You can sign up in 2025, to order your child's crow shirts.

Just add your child to the Prep 2026 class.

Crow shirts will then be dropped at the school office for you to collect.

Parent & Community Code of Conduct

The [Parent and Community Code of Conduct](#) describes the ways in which parents, carers and visitors should conduct themselves while on Queensland state school grounds, at school activities, and when interacting with others in the school community.

We welcome parents, carers and visitors into our school and expect that you will:

- be polite to others
- act as positive role models
- recognise and respect personal differences
- use the school's communication process to address concerns
- ensure your child attends school ready to learn
- support the Student Code of Conduct
- recognise every student is important to us
- contribute to a positive school culture
- work together with staff to resolve issues or concerns
- respect people's privacy.

Payments

- Invoices are issued via email to one parent only.
- Payments can be made via BPoint. No cash is accepted.
- BPoint: From a laptop, desktop computer or mobile phone, click the link on bottom left hand corner of your invoice to take you to a secure online payment page. The receipt can be emailed to a nominated email.

Sign Up for a School24 Account

1. On the app's Sign In page, tap [Join School24].
2. Enter your school's unique registration ID as per below:

Cannon Hill State School: **25515963**

3. Fill in the remaining details.
4. Tap [Create Account].
5. Check your inbox for a verification email and tap [Verify] to activate your account.



Positive Start: Navigating Your Child's Transition to Prep

Starting school is an exciting milestone, but it can also bring challenges. It is completely normal for children to feel anxious, especially during the first few days or weeks of school. Below are some strategies to help your child feel supported and confident during this transition.

Understanding Separation Anxiety

- Many children experience feelings of sadness and anxiety during drop off. They may cry or want to hold on to their mum, dad, or special adult and this is a normal reaction to being apart from people they love.
- This behaviour at school drop off does not always indicate that your child doesn't enjoy school or is unhappy. Like any big change, or new experience, it takes time to adjust.

Tips for a Smooth Drop-Off

Make it quick:

- Encourage your child to enter the classroom independently by carrying the things they need.
- Keep goodbyes short and sweet. Prolonging the goodbye can make it harder for your child to settle.

Have a Goodbye Ritual

- Create a special routine such as a hug, handshake or whispered message. Use it consistently to reassure your child.
- A comforting ritual helps signal the transition and builds a sense of security.

Set Clear Expectations

- Before school starts, explain to your child where you'll be and when you'll return.
- Emphasize that you'll be excited to hear all about their day when you see them at the end of the day.

Fostering Positive Behaviour

- Acknowledge your child's feelings, show empathy and understanding.
- Remind them that they can **be brave and do hard things**, even though they may be feeling a little *wobbly*.
- Stay positive about the school experience: your attitude and outlook influences how your child feels.
- Even though it can be an emotional day, try your best to be brave, too.

Important Reminders

- Reassure your child that they are safe and that there are people at school, their teachers and teacher aides, who will look after them.
- Rest assured that teachers and staff are experienced in comforting children who may struggle during this adjustment period.
- Your child's main concern or hesitation is about security and who will care for them in your absence. It's NOT about who they will play with and all the fun they will have. It's only when they feel safe that they can begin to think about the other things like who they will play with etc.
- First comes the basic needs of safety and security, then comes joy and happiness.



Positive Behaviour for Learning

Cannon Hill State School uses Positive Behaviour for Learning (PBL) as the multi-tiered system of support for discipline in the school. This is a whole-school approach, used in all classrooms and programs offered through the school, including sporting activities and excursions. Students are explicitly taught the expected behaviours and clear and consistent boundaries are established.

These behavioural expectations are communicated to students several ways:

- weekly focus behaviour lessons conducted by classroom teachers; and
- reinforcement of learning from behaviour lessons in the classroom and playground as well as on school assemblies and newsletters.

To ensure Cannon Hill State School is a better place to be we are:

- **Ready**
- **Respectful**
- **Safe**



Positive Behaviour for Learning Behaviour Matrix of Expectations

 CANNON HILL STATE SCHOOL EXPECTATIONS We love to learn									
	ALL AREAS	OFFICE	CLASSROOM	ONLINE	PLAYGROUND	STAIRWELLS RAMPS AND VERANDAHS	TOILETS	PICK UP ZONE	BIKE RACKS
READY	Be in the right place at the right time. Be aware of feelings, choose self-regulation strategies.	Line up at white line. Quietly wait your turn.	Have all equipment for learning. Have yourself ready for learning.	Make sure device is ready for learning.	Be a problem solver. Move to class when music plays.	Be aware. Look ahead.	Use toilet before class or during break. Return promptly to class or play.	Follow adult instructions. Go directly to pick up zone and sit down.	Follow adult instructions. Go directly to bike cage.
RESPECTFUL	Respect others' personal space and property. Care for equipment, furniture, gardens and buildings. Use kind language. Respect the rights of others.	Speak clearly and use kind words. Let adults sit on the couch. Respect the privacy of others.	Care for all equipment and keep work spaces tidy. Respect others' right to learn. Show respect to all staff. Follow class agreement.	Use approved online sites and educational games at the right time. Post appropriate content. Care for equipment.	Play fair. Care for self, others and environment.	Move calmly, being aware of others. Carry belongings.	Respect others' privacy. Keep toilet area tidy and clean.	Sit calmly in designated seated areas. Respect others' property.	Walk own bike or scooter directly out of school grounds. Respect others' property.
SAFE	Report any unsafe behaviour or damage to staff immediately. Remain in designated area. Move safely and calmly around the school being aware of others. Follow staff instructions straight away. Walk on walkways.	Use student door. Enter quietly and move calmly. Follow staff instructions. Keep verandah clear, lost property bins neat and tidy.	Listen attentively. Transition promptly and safely to and from specialist lessons. Enter and move calmly. Ask permission to leave the classroom.	Report any unsafe behaviour to staff immediately. Keep any usernames or passwords private. Follow all teacher instructions. Think before you share.	Report any unsafe behaviour to staff immediately. Wear a broad brimmed hat.	Keep left and walk calmly. Keep passage ways clear. Handrails are for hands. No jumping on or over ramp rails, stairs and verandahs.	Report any unsafe behaviour to staff immediately. Wash hands. No playing in toilets.	Wait your turn. Stay seated until your name is called. This is a 'no play zone'.	Wear helmets. Go straight home. No playing on the footpath.



Preparing your child for Prep

*Starting school is a significant milestone in the lives of children and their families.
A positive start can help your child develop a lifelong love of learning.*

The first year of school is filled with new and exciting experiences. Families play an essential role in supporting their child to make a smooth and confident transition. Every child is unique, with different interests, needs, and motivations — and their transition to school will reflect this.

You can support your child by engaging in everyday activities that build their self-confidence and readiness for school, such as:

- Sharing stories together
- Playing simple family games
- Visiting the park to interact with other children and families
- Enjoying physical activities like ball games that help develop coordination and motor skills

Take time to talk with your child about starting school and the routines they are likely to experience. This can help them feel more confident and excited about the transition.

For example, you might talk about:

- Making new friends and playing together
- Visiting the library and attending music lessons
- Using the playground equipment
- Learning new skills in the classroom
- Understanding that teachers are there to help and support them



You can also support your child's independence by:

- Helping them choose a lunchbox they can open and close easily
- Practising how to put on their school uniform, socks, and shoes
- Encouraging older siblings to be involved and offer support

Getting to know your school community plays an important role in helping your child feel safe, confident, and welcomed in their new environment.

During the first term, it's especially important to support your child's wellbeing by ensuring they have plenty of time to rest, play, and relax at home. A balanced routine helps them adjust to the new experiences and demands of school life.

Reboot

Reboot is a brain-based program that works with the whole school to help us all become more calm, happy and productive. Our teachers are using Whole Brain Teaching and Learning to help students feel valued, connected and motivated in class. We know that every single one of our students is capable of learning and growing and making a great contribution. With Reboot, we are helping everyone to recognise that learning can

How do you FEEL?

 1	 2	 3	 4	 5
<small>Sad, angry, unhappy, mad, confused</small>	<small>Negative, frustrated, confused, sad, tired</small>	<small>Fine, OK, all right, tired, average</small>	<small>Comfortable, positive, pleased</small>	<small>Excited, happy, pumped</small>

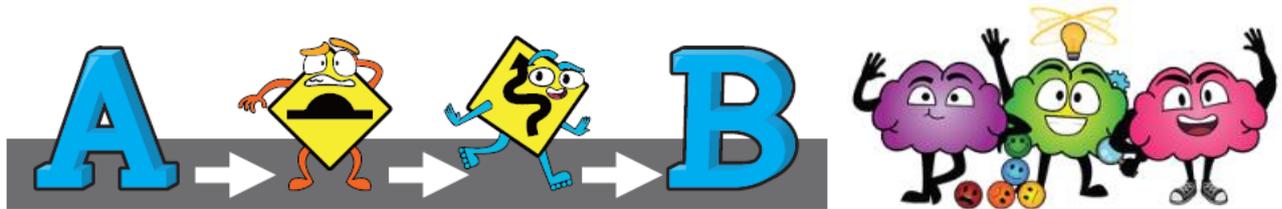
**What do you need
to be ready to learn?**

Who or what could help me?



sometimes feel hard or uncomfortable, but with effort and persistence we will all learn and grow.

You might hear about the Wild or Emotional Brain and ways feed our Smart Brain. You might see the 5 Faces or witness your children using strategies to overcome 'Speedbumps'. These are all Reboot terms that we are teaching to help our children become more powerful and independent learners. Reboot is helping both the students and staff in our school to thrive.



Specialist Lessons & Library

Prep students will participate in specialist teacher-led lessons in Music, The Arts, Italian, Physical Education, and Health.

Library: Each week, your class will have one day to visit the library and borrow a book. Your teacher will let you know which day is your class's borrowing day. To take your book home, you must bring a library bag. If you forget your bag, you can still borrow a book, but it will stay at school until you bring your bag.

Sports House

The students are divided into two sports houses. These shirts can be worn to school any day of the week. **Shooting Stars (orange)** **Thunderbolts (purple)**



Student Code of Conduct

Cannon Hill State School is committed to providing a safe, respectful and disciplined learning environment for all children, staff, parents and visitors.

The [Cannon Hill State School Student Code of Conduct](#) sets out the responsibilities and processes we use in our school to promote a productive, effective whole school approach to discipline.

Its purpose is to facilitate high standards of behaviour from all in the school community, ensuring that learning and teaching is prioritised and children can participate positively within our school community and all children and staff enjoy a safe workplace.

Student Resource Scheme

Student Resource Scheme (SRS) participation forms are sent out at the beginning of the year. The scheme covers a range of educational resources and activities, including:

- Access to online reading and maths programs
- Consumable art supplies
- Classroom project materials
- Reproduced workbooks, worksheets, and photocopying



- Some minor incursions

Please note that we are **unable to issue an invoice** for the SRS until we receive your **completed participation form**.

Teacher Aides

Our Prep teacher aides are an integral part of our team. Our teacher aides are experienced with children in the early years and work closely with all members of our Cannon Hill State School Prep teaching team.

Toilets

During the first couple weeks of school, class teacher will routinely take the whole class to visit the toilet throughout the day. Students need to ask to leave the room to visit the toilet at anytime during the day. Students will be sent to the toilet with a buddy from their class. Please note that in our female toilets, we have a Share the Dignity vending machine, with bright pink lights and a flashing green button. When the button is pressed it automatically dispenses a pink box containing sanitary products.



Toys at School

Children become excited by new or special toys and treasures they have at home, but we ask that they are not brought to school. These objects could become lost or broken and keeping them at home could prevent heartache if they are damaged.

Uniforms

Cannon Hill State School is a uniform school and expects students to wear the appropriate school uniform, take pride in their appearance and follow the [Student Dress Code Policy](#).

Wearing a school uniform can come with challenges for Prep students. Making sure that they have practice doing up buttons and zips, pulling up their pants or shorts and tying their shoes can make them feel more confident and independent at school.

As part of sun safety, it is school policy that all students wear sun safe hats (not caps) when engaged in outdoor activity. No hat, no play! Please make sure that hats are clearly labelled with your child's name and class.

At Cannon Hill State School, students are required to wear **white socks** and **predominantly black covered shoes** for safety and to suit their activities. This could include shoes with laces or velcro straps to enable independence, if students are unable to tie shoelaces.



Uniforms and additional items are available at:

- *Hosikozi Clothing Company - 349 Riding Rd, Balmoral, QLD 4171 – 07 3899 3000 (New uniforms)*
- *P&C 2nd Hand Uniform Shop at school*



- *Crow Shirts – via Schools24 (see section- Parents & Citizens Association (P&C) – Schools24)*

Please refer to our school website to view the Cannon Hill State School [Student Dress Code Policy](#).

Spare Clothes

Please provide a spare set of clothing and underwear in your child's bag each day.

Labelling uniforms

Prep students often leave or lose items, and we understand that replacing these is expensive for parents. Please clearly label all your child's items with their first and last name and their class. This is especially important with items that are easily lost like hats and jumpers as well as lunchboxes and drink bottles. Labelling insures we can identify who the items belong to and return them to the correct child.

And finally,

*We look forward to building strong and productive partnerships as we learn and grow together. Our goal is to provide a high-quality Prep education for your child in a supportive and nurturing environment. Please don't hesitate to reach out with any questions or concerns — we're here to help. We are excited to begin this journey with you and your child, and we look forward to welcoming you to **Prep at Cannon Hill State School in 2026.***